



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

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DATE: 6th May 2015

To: All Members of the Council

EXECUTIVE AND RESOURCES POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Subject to the Executive and Resources PDS Committee being re-constituted and members of the Committee being re-appointed, there will be a meeting of the Executive and Resources Policy Development and Scrutiny Committee at Bromley Civic Centre on **THURSDAY 14 MAY 2015 AT 7.00 PM**

MARK BOWEN
Director of Corporate Services

*Copies of the documents referred to below can be obtained from
<http://cds.bromley.gov.uk/>*

PART 1 AGENDA

Note for Members: Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

2 DECLARATIONS OF INTEREST

3 QUESTIONS FOR THE COMMITTEE FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on Friday 8th May 2015

4 MINUTES OF THE EXECUTIVE AND RESOURCES PDS COMMITTEE MEETING HELD ON 12TH MARCH 2015 (EXCLUDING EXEMPT ITEMS) (Pages 5 - 20)

5 MATTERS ARISING FROM PREVIOUS MEETINGS (Pages 21 - 24)

6 FORWARD PLAN OF KEY AND PRIVATE EXECUTIVE DECISIONS (Pages 25 - 28)

HOLDING THE RESOURCES PORTFOLIO HOLDER TO ACCOUNT

7 QUESTIONS TO THE RESOURCES PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

In accordance with the Council's Constitution, questions to the Resources Portfolio Holder must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on Friday 8th May 2015

8 RESOURCES PORTFOLIO - PRE-DECISION SCRUTINY

The Resources Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

a FORMER PENGE PUBLIC TOILETS, HIGH STREET, PENGE (Pages 29 - 32)

Penge and Cator Ward

b THE WALNUTS, ORPINGTON - PROPOSED ALTERATIONS (Pages 33 - 36)

Orpington Ward

c LAND ADJOINING 111 ELDRED DRIVE, ORPINGTON (Pages 37 - 42)

Orpington Ward

HOLDING THE EXECUTIVE TO ACCOUNT

9 PRE-DECISION SCRUTINY OF EXECUTIVE REPORTS (Pages 43 - 46)

Members of the Committee are requested to bring their copy of the agenda for the Executive meeting on 20th May 2015.

POLICY DEVELOPMENT AND OTHER ITEMS

10 UPDATES FROM PDS CHAIRMEN (Pages 47 - 48)

11 WORK PROGRAMME 2015/16 (Pages 49 - 52)

PART 2 AGENDA

12 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

The Chairman to move that the Press and public be excluded during consideration of the items of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

Items of Business

Schedule 12A Description

**13 EXEMPT MINUTES OF THE MEETING HELD ON
12TH MARCH 2015 (Pages 53 - 56)**

**14 PRE-DECISION SCRUTINY OF EXEMPT
RESOURCES PORTFOLIO HOLDER REPORTS**

**a NORMAN PARK LODGE, HOOK FARM
ROAD, BROMLEY (Pages 57 - 64)**

Bromley Common & Keston Ward

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**15 PRE-DECISION SCRUTINY OF EXEMPT
EXECUTIVE REPORTS**

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EXECUTIVE AND RESOURCES POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held at 7.00 pm on 12 March 2015

Present:

Councillor Eric Bosshard (Chairman)
Councillors Douglas Auld, Nicholas Bennett J.P.,
Ian Dunn, Ellie Harmer, Samaris Huntington-Thresher,
William Huntington-Thresher, Russell Mellor,
Keith Onslow, Tony Owen, Ian F. Payne, Chris Pierce and
Pauline Tunnicliffe

Also Present:

Councillor Graham Arthur and Councillor Stephen Carr

123 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Apologies for absence were received from Councillor Kate Lymer (who was replaced by Councillor Chris Pierce), Councillor Angela Wilkins and Councillor David Livett.

124 DECLARATIONS OF INTEREST

Councillor Keith Onslow declared that he was employed by the Royal Borough of Greenwich.

125 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

No questions to the Committee had been submitted.

126 MINUTES OF THE EXECUTIVE AND RESOURCES PDS COMMITTEE MEETING HELD ON 4TH FEBRUARY 2015 (EXCLUDING EXEMPT ITEMS)

RESOLVED that the minutes of the meeting held on 4th February 2015 (excluding exempt information) be confirmed.

127 MATTERS ARISING FROM PREVIOUS MEETINGS Report CSD15033

The Committee received an update on matters arising from previous meetings.

128 FORWARD PLAN OF PRIVATE AND KEY EXECUTIVE DECISIONS

The Committee noted the Forward Plan of key and private executive decisions published on 24th February 2015.

129 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

Two questions for written reply had been submitted by Mrs Susan Sulis, Secretary, Community Care Protection Group – these are attached at appendix 1.

130 RESOURCES PORTFOLIO - PRE-DECISION SCRUTINY

The Committee considered the following reports for pre-decision scrutiny where the Resources Portfolio Holder was minded to take decisions.

130.1 CAPITAL PROGRAMME MONITORING - 3ND QUARTER 2014/15 & ANNUAL CAPITAL REVIEW 2015 TO 2019
Report FSD15020

On 11th February 2015 the Executive had received a report summarising the current position on capital expenditure and receipts and had agreed a revised capital programme for the five year period 2014/15 to 2018/19, including changes to the capital programme for the Resources Portfolio.

RESOLVED that the Portfolio Holder be recommended to confirm the changes to the Resources Portfolio capital programme agreed by the Executive.

130.2 EXTENSION TO BANKING CONTRACT
Report FSD15023

The Council's contract with HSBC for the provision of banking services was due to expire on 31st March 2015 and it was proposed to extend this for a further two years.

Members queried whether any banks beyond the "big four" had been considered; officers responded that at present these tended to be the only banks bidding for local authority work, but this could change in future. A member suggested that the newer banks might not have enough capital to be able to cover the scale of the Council's needs. Further information would be provided on this issue. The Committee was concerned that a decision to extend the contract without going to the market was being taken at a late stage, and, while supporting the recommendation, urged that preparation for a full tendering process should start immediately.

It was confirmed that the contract fell below the new EU threshold and probably below the old threshold.

RESOLVED that the Portfolio Holder be recommended to agree the extension of the contract with HSBC for the provision of banking service for two years from 1st April 2015, but also to begin work on re-tendering the contract.

131 SCRUTINY OF THE LEADER AND CHIEF EXECUTIVE

(A) The Leader

The Leader of the Council, Councillor Stephen Carr, attended the meeting to give an update on his work and answer questions from the Committee. Councillor Carr began by emphasising how, by front-loading budget reductions, investment and use of invest to save, Bromley was ahead of many other authorities in preparing for the funding reductions still to come. Work was continuing on baseline reviews, and both the Council and the public realised that reductions in services would be necessary. Lobbying of government would continue, particularly on issues such as removing the ring-fencing between health and care and in the field of education budgets. The Council wanted to make progress on integrating health and care and seeing genuine devolution of power to the London boroughs, and interviews had been held with potential joint venture partners. Councillor Will Harmer had been appointed as an executive assistant to help with modernising the Council and achieving channel shift so that contact with residents was on-line wherever possible.

A Member commented that Members needed to see more formal risk management documents, and consider opportunities as well as risks. Councillor Carr responded that risk was considered carefully, particularly on issues such as the creation and use of the Investment Fund, and he discussed the need for the Council to take a more commercial approach and be more imaginative about managing risk.

Councillor Carr agreed with comments that it was necessary for the public to understand the restraints on the Council's budgets and for the Council manage expectations and educate the wider public, not just the minority who turned up to the public meetings.

Councillor Carr gave an update on the situation at Crystal Palace Park. The exclusivity period with ZhongRong Group had now ended and the Council was in discussion with the GLA and other interested parties on the way forward. Substantial investment was being made with the GLA to implement six major improvement projects in the Park. There were limitations on how the Park could be developed in the Crystal Palace Act, but local residents were now enthusiastic about the possibilities for change. Improvements in the Park linked into infrastructure improvements such as the extension of Tramlink, which the Council was still pressing for.

(B) The Chief Executive

The Chief Executive, Doug Patterson, attended the meeting to update Members and answer questions. He summarised the budget pressures and emphasised the need for the Council to be more creative and commercial in its approach as it faced further budget reductions, and to accept the incentives to increase business rates. Officers were working on the information for Members to make the tough decisions on which services had to be withdrawn. There were immense pressures and challenges through demographics, protection of education budgets, demand for housing and care services and pressure on the PRUH. As the only democratically accountable organisation in the borough it was right that the Council had a greater say in health sector spending, but with this came huge responsibilities. At the same time, the structure of the Council as an organisation would have to change and become much smaller. The balance of staff would shift leaving only a small client-side with a centralised commissioning team – this “thin client” approach was now well-advanced in Environmental Services. It was intended that the Council would move from the Civic Centre site within three to five years and there would be more joined-up working with other boroughs.

Responding to the Chief Executive’s statement, Members made the following comments –

- The wider implications and risks of decisions about budget reductions needed to be understood.
- The talents and experience of Members needed to be utilised more, particularly in managing contracts.
- Members required a cadre of expert officers to supply the high quality reports and information they needed. The Chief Executive agreed that this needed to be looked at, and added that with fewer officers available to provide support there might also need to be changes to the way Members were organised.
- A clearer picture was needed of the Council’s minimum statutory responsibilities. There were also areas where the Council had statutory responsibilities, but not the enforcement powers to back them up. The Chief Executive informed the Committee that the Council was working on this with KPMG to try to establish a model of minimum statutory responsibilities. This was beginning to develop pictures for how individual services could look, but it was important to remember that there were many grey areas and correct process had to be followed with all decisions.
- Full integration with health should be pursued, and further discussions on how to progress this were needed. The Chief Executive stated that there were massive challenges in providing more accountability in health services, not least because of the way that the King’s Trust provided services across a number of boroughs.

- A Member asked whether there was now a model for what the Council would look like in 2018. The Chief Executive responded that it would certainly be a smaller organisation, with the current departmental structure needing to be re-packaged, but the detail depended on decisions on services and commissioning that Members would take.
- Safeguarding issues must be given priority when looking at social care budgets.
- Councillors needed to look at how they carried out their scrutiny role and how they could focus more on policy development – this was being considered by the Constitution Improvement Working Group.
- The Council needed better presentation on the difficult choices and senior officers needed to be more aware of presentational issues – the recent concerns over the BYMT funding were a good example, although it was accepted that the Council's position had been consistent throughout. It was also suggested that the public needed more information on why the Council was making particular decisions. The recent public consultation meetings had shown how much the community was beginning to understand the message about the hard choices ahead.

132 PRE-DECISION SCRUTINY OF EXECUTIVE REPORTS

The Committee considered the following reports on the part 1 agenda for the meeting of the Executive on 24th March 2015.

(5) Budget Monitoring 2014/15 Report FSD15024

The Committee considered the fifth budget monitoring report for 2014/15 based on expenditure and activity levels up to the end of January 2015. The report forecast a net underspend of £478k and set out cost pressures, significant variations and early warnings. It proposed the release of £120k grant funding from Central Contingency for Helping People Home and the creation of earmarked reserves for surplus rental income generated from properties used for temporary accommodation purchased from payment in lieu funds and for the Welfare Fund. It also recommended that Council establish a Financial Planning/Risk Reserve.

The Committee discussed a number of particular spending pressures across the portfolios. There was a projected overspend on Waste Services (offset by underspends elsewhere within the portfolio) due to a decline in the tonnage of paper collected and an increase in residual waste collected. This reflected national conditions, but was possibly due to fewer newspapers being printed and an overall increase in consumption as the economy improved. Government restrictions on the use of CCTV for parking enforcement would

also have an impact on income. In Care Services, the budget position had improved slightly but further savings had to be found, because whilst the in-year cost pressures had been managed down the department still had cost pressures of £2.9m that would impact in 2015/16. Given the financial pressures over the next four years, it was important that officers managed within the overall resources available and took immediate action as overspends were highlighted. Changes in Government grant conditions made it difficult to manage pressures in the Adult Education budget, and new solutions were being sought following the ending of the market testing process.

RESOLVED that the recommendations be supported.

(6) Phase 2 – Drawdown of Government (New Burdens) Grant Funding held in Contingency to Support the Local Authority in Implementing the Special Educational Needs Reforms
Report ED15082

The Government had provided New Burdens Grants in 2014/15 and 2015/16 to assist local authorities in meeting their statutory duties to deliver reforms in Special Educational Needs. It was proposed to carry forward an underspend in 2014/15 to 2015/16, and to approve drawdown of part of the 2015/16 grant.

The report had been supported by the Education Budget Sub- Committee on 3rd March 2015.

RESOLVED that the recommendations be supported.

(7) Approval of Procurement Strategy for Basic Needs Projects

This report had been withdrawn.

(8) Gateway Review 0, 1 and 2 approval of 2015/16 Education Building Maintenance Budgets, Education Planned Maintenance Programme and Preferred Procurement Options
Report DRR15/018

The report set out the maintenance budget for education buildings and the preferred procurement option for the programme. The Government funding announcement had been later than usual, but Members complained that the report had not been scrutinised by Education PDS Committee. The Chairman indicated that there was a general need to ensure that committee reports were prepared according to deadlines.

It was confirmed that the budget would reduce as more schools moved to academy status, and only the highest priority schemes could be funded. The Chairman of the Education PDS Committee commented that the report did not provide a picture of the overall context or what local academies were receiving from the Education Funding Agency.

RESOLVED that the recommendations be supported.

(9) Allocations Scheme Review
Report CS14125

The Executive was being asked to approve revisions to the allocations scheme to be implemented with effect from July 2015, subject to delivery from the IT systems provider of the required system changes. The proposals had been supported by Care Services PDS Committee on 4th March 2015.

A Member queried whether applicants assessed as being intentionally homeless should be placed in Band 4, even if this allowed them only a reduced priority. This would be considered. Another Member sought clarification on the Council's stance with regard to supporting private landlords.

RESOLVED that the recommendations be supported.

(10) New Homes Bonus and High Street Fund Allocations
Report DRR15/022

The Council had been successful in submitting project proposals under the New Homes Bonus top-slice and the GLA's High Street Fund programmes, and approval was sought to add the projects to the Capital Programme and to formally request release of the top-slice funding.

RESOLVED that the recommendations be supported.

(11) Passenger Transport Contract
Report CS14139

The current Passenger Transport Framework Agreement, used for the delivery of transport by the Special Educational Needs Transport (SENT) team, was due to expire in August 2015. The vehicle hire agreement for the delivery of the Adults Transport Service had been extended to end in November 2015. The delivery of these two services had been market tested to ascertain if significant cost savings could be realised by contracting either element or holistically delivering these services through alternative means. It was proposed to award the contract for Adults Transport Services to a single provider for a period of three years and nine months from 1st December 2015 with an option to extend for a further period of up to two years.

The proposals had been supported by the Care Services and Education PDS Committees.

RESOLVED that the recommendations be supported.

(12) Joint Parking Services Contract Gateway Review
Report ES15020

The current parking operations and enforcement contract with Vinci Park Services expired in September 2016, coinciding with the planned end date for LB Bexley's parking contract with NSL. It was proposed to procure parking services through partnership with LB Bexley using the British Parking Association Parking Management and Associated Services Contract.

The report would be considered by the Environment PDS Committee on 17th March 2015.

RESOLVED that the recommendations be supported.

(13) Variation to the Grounds Maintenance Contract to Provide a Wholly Managed Service
Report ES15021

The Leader indicated that he would be asking for this report to be withdrawn.

(14) Crystal Palace Park
Report DRR15/020

Following the end of the exclusivity agreement with ZhongRong International Group (ZRG) it was proposed to proceed with work towards a new form of governance for the park and to proceed with six capital projects for improvements in the park in line with the Masterplan, funded by £160k in capital receipts and £2m from the GLA.

RESOLVED that the report be considered by Renewal and Recreation PDS Committee on 18th March 2015 as a matter of urgency.

(15) Land known as Beckenham Green Located Between High Street and St George's Road for Registration as a Town or Village Green
Report CSD15041

At its meeting on 25th November 2014 the Development Control Committee had declined to register Beckenham Green as a Town or Village Green, but had referred the report to the Executive for the Council to consider voluntarily registering the land.

Councillor Russell Mellor, as ward councillor, commented that the Green was a valuable local asset and he supported voluntary registration. However, other Members of the Committee considered that there was no reason to go against the clear officer advice that the land already had sufficient protection.

RESOLVED that the Executive be recommended not to seek voluntary registration.

(16) Council Motion – Petts Wood Area of Special Residential Character
Report SCD15039

At the full Council meeting on 23rd February 2015 a motion had been moved by Councillor Simon Fawthrop and seconded by Councillor Douglas Auld proposing an amended statement in the Unitary Development Plan to provide additional protection for the Petts Wood Area of Special Residential Character (ASRC.) The motion had been referred to the Executive for decision.

RESOLVED that the recommendation be supported.

133 BROMLEY YOUTH EMPLOYMENT PROJECT – PROGRESS UPDATE

The Committee received an update on the performance of the Bromley Youth Employment Project for the period November 2014 to the end of January 2015. The majority of performance indicators had been met and in many cases exceeded, vindicating the decision to end the previous contract with Bromley College. Performance on placing young people into contracted employment had dipped slightly, but was now improving. The target for the end of March was 30 placements; the current figure achieved had now risen to 23.

Members were informed that the Project included work to prepare young people for work in terms of attitude and expectation. Some required a lot of preparation and support. A series of employability workshops and sixth form conferences had been held. The project also involved trying to make contact with young people whose current status was not known; during this reporting period 317 doors had been knocked. It was confirmed that the gender balance of those young people assisted through the project was roughly 50:50.

The Resources Portfolio Holder commended the Project for taking a holistic approach to the issue of youth unemployment, proactively seeking out those not in education or employment, providing support to make them employable and working with schools and employers. He suggested that at a future meeting the Committee should hear from one of the young people helped through the project.

RESOLVED that progress with the Bromley Youth Employment Project be noted.

134 CAPITA SECURE INFORMATION SYSTEMS CONTRACT MONITORING REPORT
Report CSD15044

The Committee received a monitoring report on the performance of Capita IT Enterprise Services in delivering the IT and Voice and Data Networks contracts during 2014. A representative from Capita attended the meeting to answer questions.

A Member asked for further detail on the failure to meet the KPI of completing 95% of service requests within 5 days – a more detailed breakdown of the figures would be circulated.

RESOLVED that the contents of the report be noted.

135 ANNUAL POLICY DEVELOPMENT AND SCRUTINY REPORT
Report CSD15037

The Council's Constitution required that a report be made each year to full Council summarising the work carried out by Policy Development and Scrutiny Committees. The draft report had been circulated, but a number of Chairmen were expecting to make further changes before it was submitted to Council, and the Democratic Services Manager was asked to ensure that Chairmen were informed of the relevant deadlines.

RESOLVED that, subject to any further amendments made by PDS Committee Chairmen, the annual Policy Development and Scrutiny report be approved for submission to full Council.

136 UPDATES FROM PDS CHAIRMEN
Report CSD15035

An update had been circulated regarding the joint Education/Care Services PDS Committee hearing into Child Safeguarding on 25th February 2015. This is attached as appendix 2 to these minutes.

137 WORK PROGRAMME
Report CSD15035

The Committee received an update on its work programme. The Chairman suggested that another Members' Finance Seminar should be held, possibly in July.

As this was the last meeting of 2014/15, the Chairman thanked Members and officers for their work on the Committee throughout the year.

138 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

RESOLVED that the Press and public be excluded during consideration of the items of business referred to below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

**The following summaries
refer to matters
involving exempt information**

**139 EXEMPT MINUTES OF THE MEETING HELD ON 4th
FEBRUARY 2015**

The exempt minutes of the meeting held on 4th February 2015 were confirmed.

**140 PRE-DECISION SCRUTINY OF EXEMPT EXECUTIVE
REPORTS**

The Committee scrutinised reports on the Executive's agenda for the meeting on 24th March 2015 concerning Site G, Revised Development Options, Civic Centre for the Future, Housing Zone Bid, Update on Education Services Market Testing, Authorisation for Award of Contract for Alternative Provision, Special Educational Needs and Children's Transport Contract award, Passenger Transport Contract, Gateway Review – Procurement Strategy for Supported Living learning Disability Schemes and Lease Car Procurement.

The Meeting ended at 9.40 pm

Chairman

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EXECUTIVE & RESOURCES PDS COMMITTEE

12th March 2015

PUBLIC QUESTIONS TO THE RESOURCES PORTFOLIO HOLDER

1. **From Susan Sulis, Secretary, Community Care Protection Group**

FREEDOM OF INFORMATION ACT REQUESTS: PERFORMANCE MONITORING & REPORTING.

- (a) By department, how many FOI requests have been:-
 - (i) received since 01.04.14?
 - (ii) refused?
 - (iii) responded to with information within the statutory 20 working days?
 - (iv) ignored?
- (b) Which Chief Officer is responsible for monitoring performance in responding to requests?
- (c) Are planning documents, plans etc, prior to 1948 excluded from the FOI Act?

Reply:

(a) Figures based on 1st April 2014 to 28th February 2015, and including Data Protection Act and Environmental Information Regulations requests -

	Chief Executive's Department	Education, Care & Health Services Department	Environment & Community Services Department
(i)	518	317	718
(ii)	15	0	0
(iii)	269*	308*	559*
(iv)	0	0	0

* where exemptions to disclosure are potentially engaged, it is permissible for the response period to exceed 20 working days.

- (b) All Directors under the oversight of the Director of Corporate Services
- (c) No

2. From Susan Sulis, Secretary, Community Care Protection Group

BROMLEY'S 'CUSTOMER SERVICES CHARTER' AND 'CUSTOMER PROMISE'.

The Chief Executive, Doug Patterson, published the Council's 'Customer Service Charter'. This gave 'Customer Promises' that, letters would be acknowledged; ideally, full answers given within 5 working days etc; and responses would be written in a 'clear, concise and easy to understand way'.

(a) Has this Charter been abandoned?

Reply:

No

EXECUTIVE & RESOURCES PDS COMMITTEE

12th March 2015

UPDATES FROM PDS CHAIRMEN

**Joint meeting of the Education and Care Services PDS Committees
Select Committee hearing into Child Safeguarding
25th February 2015**

1. Following the successful hearing on May 7th 2013 a further joint meeting of the two PDS committee was held on February 25th.

The objective of the meeting was: *“To scrutinise the arrangements, organisational structures, and procedures and processes of the Council and partner organisations with regard to child safeguarding to ensure there is clear cooperation, no unnecessary duplication and effective management and supervision of frontline staff.”*

2. Evidence was taken from the following witnesses:
 - ✓ Helen Davies, Independent Chair, Bromley Safeguarding Children Board (BSCB);
 - ✓ Terry Parkin, Executive Director: Education, Care and Health Services;
 - ✓ Detective Chief Inspector Kevin Clarke, Metropolitan Police;
 - ✓ Sonia Colwill, NHS Director of Quality, Governance and Patient Safety.
3. The areas examined by the joint meeting included:
 - Interaction between the BSCB and other strategic boards in Bromley;
 - BSCB work with schools;
 - attendance at BSCB meetings by other agencies;
 - cause of the increase in child protection allegations made against professionals working with children;
 - source and number of referrals made to Multi-Agency Safeguarding Hub;
 - definition of ‘missing children’;
 - monitoring of elective home education by Local Authority;
 - action by LA to target truancy;
 - duty of academies and free schools to notify LA of any child they intend to remove from roll;
 - ensuring adequate number of high quality children’s social workers;

- increase in number of children subject to child protection plans;
- action to stop young people sharing explicit personal photographs via the internet;
- protection of children in homes with domestic violence;
- tackling violent extremism;
- Female Genital Mutilation;
- self harm;
- child deaths,
- gang activity;
- Tackling Troubled Families Initiative;
- child safeguarding in private fostering arrangements;

4. Cllr Stephen Carr, who had attended the meeting, as Lead Member for Children's Services, joined the witnesses for a panel question and answer session and outlined his role and that of the Children's Board which had been established to support him in undertaking his work as Lead Member.

5. The Joint Committee resolved the following:

In considering the assurance arrangements in Bromley, Members agreed that the arrangements were satisfactory but noted that some organisations on the Safeguarding Board were not represented for several meetings as a result of staff turnover and that when a representative was sent they were sometimes not of sufficient seniority, the committee believes that the Board should address this issue as soon as practicable.

**Cllr Nicholas Bennett JP
Chairman
Joint Meeting**

Report No.
CSD15056

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: EXECUTIVE AND RESOURCES
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 14th May 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: MATTERS ARISING FROM PREVIOUS MEETINGS

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

- 1.1 Appendix 1 to this report updates Members on matters arising from previous meetings which continue to be "live." Five matters are listed concerning treasury management, the banking contract, the Capita SIS contract, the annual PDS report and the next Members' Finance Seminar.
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2. RECOMMENDATIONS

The Committee is invited to consider progress on matters arising from previous meetings.

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £326,980
 5. Source of funding: 2015/16 Revenue Budget
-

Staff

1. Number of staff (current and additional): 8 posts (7.39fte)
 2. If from existing staff resources, number of staff hours: Monitoring the Committee's matters arising takes a few hours between each meeting.
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of the Committee.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

Non-Applicable Sections:	Policy/Finance/Legal/Personnel
Background Documents: (Access via Contact Officer)	Minutes of previous meetings

Minute Number/ Title/Date	PDS Request	Update	Action By	Completion Date
8 Treasury Management – Annual Report (5 th June 2014)	Director of Finance to discuss treasury management issues with Cllr Livett	Director of Finance has met with Cllr Livett	Director of Finance	Ongoing
130 Extension to Banking Contract (12 th March 2015)	Members requested further information on which banks would be able to bid for the new tender in two year's time.	Further information was circulated to Committee members on 1 st April 2015 explaining the reasoning for the extension and confirming that there would be no restrictions on which banks could bid for the contract.	Director of Finance	April 2015
134 Capita SIS Contract Monitoring Report (12 th March 2015)	Cllr Dunn sought further clarification of the figures on completing service requests	Further explanation was supplied to Cllr Dunn by email.	Acting Head of Information Systems	April 2015
135 Annual PDS Report (12 th March 2015)	Chairmen were asked to confirm any final updates for their reports.	Following the cancellation of the full Council meeting on 20 th April, the Annual PDS Report will now be considered at the first ordinary full council meeting in the new Council year on 29 th June 2015.	Democratic Services Manager	June 2015
137 Work Programme – Members Finance Seminar (12 th March 2015)	The Chairman suggested that another Members' Finance Seminar should be held in the summer.	The next Members' Finance Seminar is being arranged for Tuesday 14 th July 2015 at 7.30pm.	Director of Finance	July 2015

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LONDON BOROUGH OF BROMLEY

FORWARD PLAN OF KEY AND PRIVATE EXECUTIVE DECISIONS PUBLISHED ON: 21st April 2015

PERIOD COVERED: 21st April 2015 – 31st August 2015

DATE FOR PUBLISHING NEXT FORWARD PLAN OF KEY AND PRIVATE EXECUTIVE DECISIONS: 12th May 2015

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
COUNCIL						
EXECUTIVE						
PROCUREMENT STRATEGY FOR BASIC NEED PROJECTS	Executive	20 May 2015 Executive and Resources PDS Committee	Meeting	Contact Officer: Robert Bollen Tel: 020 8313 4697 Robert.Bollen@bromley.gov.uk	<u>Public Meeting</u>	Report and relevant background documents
ADULT EDUCATION	Executive	Date to be confirmed Education PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer: Carol Arnfield Tel: 020 8461 8659 Carol.Arnfield@bromley.gov.uk	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report – confidential
GATEWAY REVIEW OF SUBSTANCE MISUSE SERVICES	Executive	20 May 2015 Executive and Resources PDS Committee	Meeting	Contact Officer: Dr Nada Lemic Nada.Lemic@bromley.gov.uk	<u>Public meeting</u>	Report and relevant background documents

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
LONG TERM CARE FOR OLDER PEOPLE - EXTRA CARE HOUSING SUPPLY AND DEMAND	Executive	Date to be confirmed Executive and Resources PDS Committee	Meeting	Contact Officer: Lorna Blackwood Tel: 020 8313 4110 lorna.blackwood@bromley.gov.uk	<u>Public meeting</u>	Report and relevant background documents
RESIDENTIAL PROPERTY ACQUISITIONS	Executive	20 May 2015 Executive and Resources PDS Committee	Meeting	Contact Officer: Kerry O'Driscoll Kerry.O'Driscoll@bromley.gov.uk	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential
AWARD OF CONTRACT FOR CAPITAL WORKS AT EDGEBURY PRIMARY SCHOOL	Executive	20 May 2015 Executive and Resources PDS Committee	Meeting	Contact Officer: Robert Bollen Tel: 020 8313 4697 Robert.Bollen@bromley.gov.uk	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential
AWARD OF CONTRACT FOR CAPITAL WORKS AT ST GEORGE'S C.E. PRIMARY SCHOOL	Executive	Date to be confirmed Executive and Resources PDS Committee	Meeting	Contact Officer: Robert Bollen Tel: 020 8313 4697 Robert.Bollen@bromley.gov.uk	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
AWARD OF CONTRACT FOR CAPITAL WORKS AT SCOTTS PARK PRIMARY SCHOOL	Executive	Date to be confirmed Executive and Resources PDS Committee	Meeting	Contact Officer: Robert Bollen Tel: 020 8313 4697 Robert.Bollen@bromley.gov.uk	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential
THE PRIORY / A NEW APPROACH FOR BROMLEY MUSEUM	Executive	20 May 2015 Executive and Resources PDS Committee	Meeting	Contact Officer: Colin Brand Tel: 0208 313 4107 colin.brand@bromley.gov.uk	<u>Public meeting</u>	Report and relevant background documents
CHURCHILL THEATRE MANAGEMENT CONTRACT	Executive	20 May 2015 Executive and Resources PDS Committee	Meeting	Contact Officer: John Gledhill Tel: 020 8461 7527 john.gledhill@bromley.gov.uk	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential
BIGGIN HILL HERITAGE CENTRE	Executive	10 June 2015 Executive and Resources PDS Committee	Meeting	Contact Officer: Colin Brand Tel: 0208 313 4107 colin.brand@bromley.gov.uk	<u>Public meeting</u>	Report and relevant background documents

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
ARBORICULTURE SERVICES CONTRACT EXTENSION	Executive	15 July 2015 Environment PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer:	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential
ENVIRONMENTAL SERVICES CONTRACTS EXTENSIONS	Executive	15 July 2015 Environment PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer: Peter McCready Tel: 020 8313 4942 peter.mccready@bromley.gov.uk	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential
CARE SERVICES PORTFOLIO						
EDUCATION PORTFOLIO						
ENVIRONMENT PORTFOLIO						
PUBLIC PROTECTION AND SAFETY PORTFOLIO						
RENEWAL AND RECREATION PORTFOLIO						
RESOURCES PORTFOLIO						

London Borough of Bromley: 020 8464 3333 www.bromley.gov.uk

Contact Officer: Keith Pringle, Chief Executive's Department: 020 8313 4508, keith.pringle@bromley.gov.uk

Report No.
DRR15/043

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Resources Portfolio Holder

Date: **For Pre-Decision Scrutiny by the Executive and Resources Policy Development and Scrutiny Committee on Thursday 14 May 2015**

Decision Type: Non-Urgent Executive Non-Key

Title: **FORMER PENGE PUBLIC TOILETS, HIGH STREET, PENGE**

Contact Officer: Heather Hosking, Head of Strategic Property
Tel: 020 8313 4421 E-mail: heather.hosking@bromley.gov.uk

Chief Officer: Director of Regeneration & Transformation

Ward: Penge and Cator;

1. Reason for report

This report seeks agreement to declare the former public toilets in Penge High Street surplus to requirements and authority to advertise the building for sale on the open market.

2. **RECOMMENDATION(S)**

The Executive and Resources Policy Development and Scrutiny Committee is requested to consider the proposed decision of the Resources Portfolio Holder and

The Resources Portfolio Holder is recommended to agree that the former public toilets in High Street, Penge, should be declared surplus to Council requirements and authority given for the marketing of the building or for its demolition, should it not prove possible to find a purchaser.

Corporate Policy

1. Policy Status: Existing Policy: Maximising the Council's assets
 2. BBB Priority: Excellent Council:
-

Financial

1. Cost of proposal £15k demolition costs should a purchaser not be found
 2. Ongoing costs £340 per month until the property is either sold or demolished, thereafter annual savings of £4k will be achieved
 3. Budget head/performance centre: Street Scene and Green Space
 4. Total current budget for this head: £31.2m
 5. Source of funding: Existing revenue budget for 2015/16
-

Staff

1. Number of staff (current and additional): N/A
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Statutory Requirement: S123 of the 1972 Local Government Act
 2. Call-in: Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Yes
2. Summary of Ward Councillors comments: Any comments received will be reported at the meeting.

3. COMMENTARY

3.1 The former public toilets in Penge are located in the High Street in Arperly Square. They were the subject of a report to the Executive on 15th October 2014 regarding the introduction of the Community Toilet Scheme in Penge and the closure of the toilets. Members resolved to defer a decision to allow further public consultation. An approach was received from Freeway Union, which was interested in operating the toilets as a community project. Subsequently, it was agreed at the Executive's meeting on 26th November that the proposal from Freeway Union should be considered if the Environment Portfolio Holder considered this appropriate, prior to closure. Freeway Union did not put forward a proposal and, accordingly, the toilets closed on 31st January 2015.

3.2 No other Council use has been identified for the toilet building and it is, therefore, recommended that it should be declared surplus requirements and offered for sale.

3.3 There are some issues that will have to be resolved before the property can be marketed:

i) Legal Title

Part of the toilet building has been constructed on land to which the Council does not have title. It was built following the closure of Arpley Road, which was stopped up in the late 1970's to allow the development of the Blenheim Centre. Part of the building is on land to which the Council has title, while part is on a former section of the road. The toilets were built more than 12 years ago, and, therefore, it will be possible for the Council to make a claim for adverse possession. This course of action will be taken if, following the marketing of the property, a purchaser is found.

ii) Public Art Installation

The Council erected a large art installation in front of the toilet building in the late 1990's, using funding from the Crystal Palace Single Regeneration Budget. This screens Arpley Square from an area of car parking at the rear. It incorporates gates to provide access to the toilets, and part of the structure is fixed to the toilet building. It may prove difficult to maintain in this position if the toilet building passes into private ownership, and it would have to be removed if the toilets were demolished. The Head of Town Centre Planning Projects has advised that officers are preparing improvement proposals for Penge High Street which will consider the future of the installation and its possible relocation.

iii) Asset of Community Value

This property has been listed as an asset of community value. As a result, community groups must be given six weeks to decide whether they wish to make a bid. If a group advises that it wishes to bid, there will be a six month moratorium during which the asset cannot be sold. This period can be run in tandem with the marketing exercise and any local group expressing a wish to bid can be invited to do so as part of that process.

3.4 To date purchasers have been found for all the former public toilets that have been marketed. However, the site of the toilet building is very limited and it cannot be guaranteed that a purchaser will be found. If, after a marketing exercise, it does not prove possible to find a purchaser, authority is requested to demolish the building, at an estimated cost in the region of £15,000.

4. POLICY IMPLICATIONS

4.1 The Council's aims include being an authority which manages its assets well.

5. FINANCIAL IMPLICATIONS

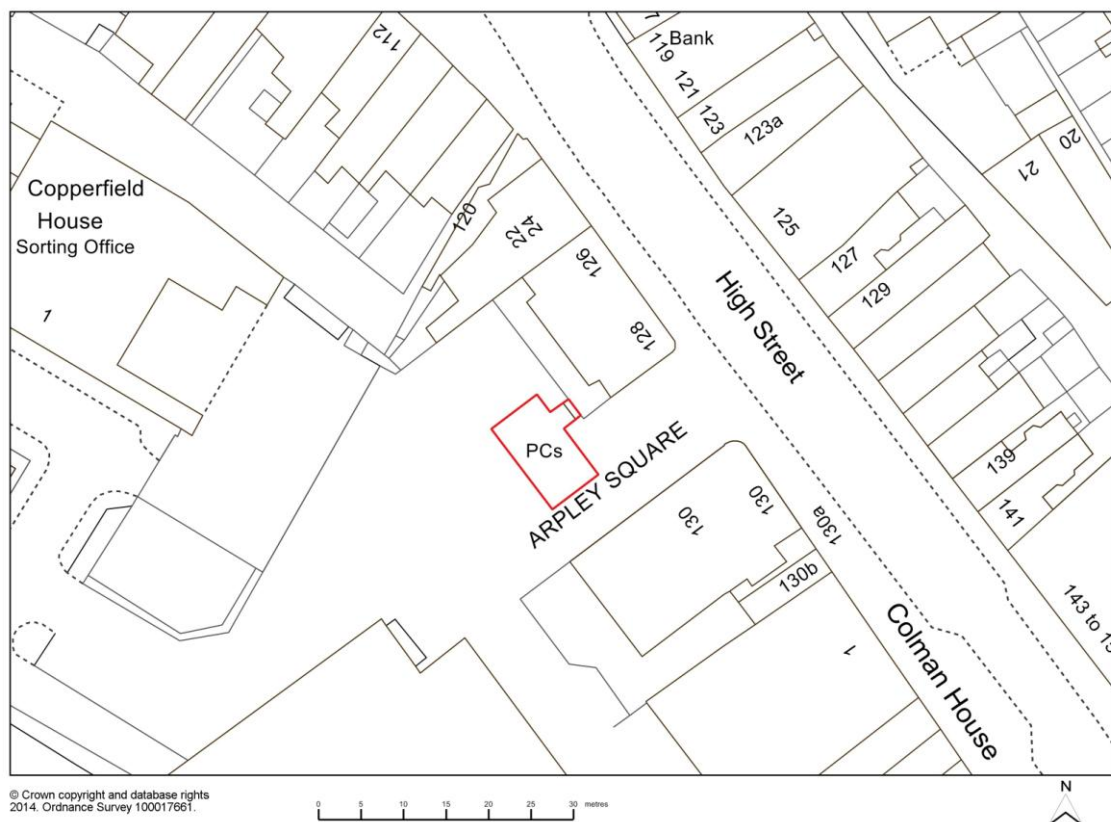
5.1 A capital receipt will be forthcoming if a sale is achieved.

5.2 Costs of £340 per month will be incurred to cover Business Rates and standing charges for utility costs until the property is either sold or demolished. Funding for these costs is held within the Street Scene and Green Space budget.

5.3 Should the building need to be demolished, the estimated cost of £15k would be met from within the Street Scene and Green Space budget as set out in the October committee report.

6. LEGAL IMPLICATIONS

The Council is required under S123 of the 1972 Local Government Act to secure the best consideration reasonably obtainable (unless it grants a lease of 7 years or less) unless it has the benefit of an express or general consent of the Secretary of State. This property will be advertised for sale on the open market to ensure compliance with this requirement.



Non-Applicable Sections:	Personnel Implications
Background Documents: (Access via Contact Officer)	

Report No.
DRR15/041

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Resources Portfolio Holder

Date: **For Pre-Decision Scrutiny by the Executive and Resources Policy Development and Scrutiny Committee on Thursday 14 May 2015**

Decision Type: Non-Urgent Executive Non-Key

Title: **THE WALNUTS, ORPINGTON - PROPOSED ALTERATIONS**

Contact Officer: Heather Hosking, Head of Strategic Property
Tel: 020 8313 4421 E-mail: heather.hosking@bromley.gov.uk

Chief Officer: Director of Regeneration & Transformation

Ward: Orpington;

1. Reason for report

The head -leaseholder has requested the Council's consent, in its capacity as freeholder of the Walnuts Shopping Centre, to the addition of an extra floor at Walnuts House as part of its development of a Premier Inn Hotel.

2. **RECOMMENDATION(S)**

The Executive and Resources Policy Development and Scrutiny Committee is requested to consider the proposed decision of the Resources Portfolio Holder and

The Resources Portfolio Holder is recommended to agree to the grant of a licence to Garden Property Investments Ltd to allow the alteration of the property to enable the development of a hotel.

Corporate Policy

1. Policy Status: Existing Policy: Maximising the Council's assets.
 2. BBB Priority: Excellent Council:
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs Additional rental income will be generated from the development
 3. Budget head/performance centre: Rental income
 4. Total current budget for this head: Cr £8.2m
 5. Source of funding: N/A
-

Staff

1. Number of staff (current and additional): N/A
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Statutory Requirement Non-Statutory - Government Guidance None: Further Details
 2. Call-in: Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Yes
2. Summary of Ward Councillors' comments: Any comments received will be reported at the meeting.

3. COMMENTARY

3.1 The Council owns the freehold interest in the Walnuts Shopping Centre, which is let to Garden Property Investments Ltd on a 99 year lease from 2.12.1994, with a right to extend the lease for a further 50 years.

3.2 Garden Property Investments has obtained planning permission for the development of a hotel by the conversion of two floors of accommodation and the addition of an extra floor at Walnuts House, in the open section of the shopping centre opposite the cinema and retail scheme. Under the terms of the head-lease the Council's consent is required to any structural alteration or addition to the demised premises. It is, therefore, required for the additional floor of accommodation. This consent cannot be unreasonably withheld or delayed.

3.3 Under the terms of the lease the Council will receive its rent share (10% of the rental income less approved expenses) from this additional accommodation, although it is not required to contribute to the cost of development.

3.4 Garden Investments has agreed a pre-let of the hotel to Premier Inn. This development is part of its improvement scheme for the Walnuts, complimenting the cinema, gym, restaurants and retail units currently under construction on the site of the former Crown House. It is, therefore, recommended that the requested consent should be given.

3.5 Additionally, minor amendments to the terms of the lease will be required to enable the development of the hotel. The hotel use will be added to the uses permitted under the lease and a prohibition on sleeping on the premises will be lifted in respect of the hotel.

4. POLICY IMPLICATIONS

4.1 The Council's aims include being an authority which manages its assets well.

5. FINANCIAL IMPLICATIONS

5.1 The Council is not required to contribute to the capital cost of the development, but will benefit from the additional income generated through its rent share. The head-leaseholder will reimburse the Council's legal and surveyor's costs for dealing with this matter.

5.2 The increase in income to the Council resulting from the new hotel scheme will be known when the head-leaseholder provides its annual rent share calculation once the hotel is open, trading and paying rent. It is anticipated that the hotel scheme will have a positive impact on activity in the Walnuts and that this, together with the increased floor area to be constructed, will improve the Council's rent share.

6. LEGAL IMPLICATIONS

6.1 It will be necessary to grant a licence for the proposed alterations and a deed of variation to cover the changes required to the head lease.

Non-Applicable Sections:	Personnel considerations
Background Documents: (Access via Contact Officer)	

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Report No.
DR15/042

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Resources Portfolio Holder

Date: **For Pre-Decision Scrutiny by the Executive and Resources Policy Development and Scrutiny Committee on Thursday 14 May 2015**

Decision Type: Non-Urgent Executive Non-Key

Title: **LAND ADJOINING 111 ELDRED DRIVE, ORPINGTON**

Contact Officer: Heather Hosking, Head of Strategic Property
Tel: 020 8313 4421 E-mail: heather.hosking@bromley.gov.uk

Chief Officer: Director of Regeneration & Transformation

Ward: Orpington;

1. Reason for report

This report seeks the Portfolio Holder's agreement to declare two areas of land, totalling 100m², surplus to requirements to enable their sale.

2. **RECOMMENDATION(S)**

The Executive and Resources Policy, Development and Scrutiny Committee is requested to consider the proposed decision of the Resources Portfolio Holder and

The Resources Portfolio Holder is recommended to declare surplus to Council requirements two plots of land with a total area of 100m² adjoining 111 Eldred Drive, Orpington and to authorise their sale.

Corporate Policy

1. Policy Status: Existing Policy: Maximising the Council's assets
 2. BBB Priority: Excellent Council:
-

Financial

1. Cost of proposal :A capital receipt will be generated.
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: N/A
 4. Total current budget for this head: N/A
 5. Source of funding: N/A
-

Staff

1. Number of staff (current and additional):N/A
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Statutory Requirement:S123 of the 1972 Local government Act
 2. Call-in: Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Yes
2. Summary of Ward Councillors comments: Comments received will be reported at the meeting.

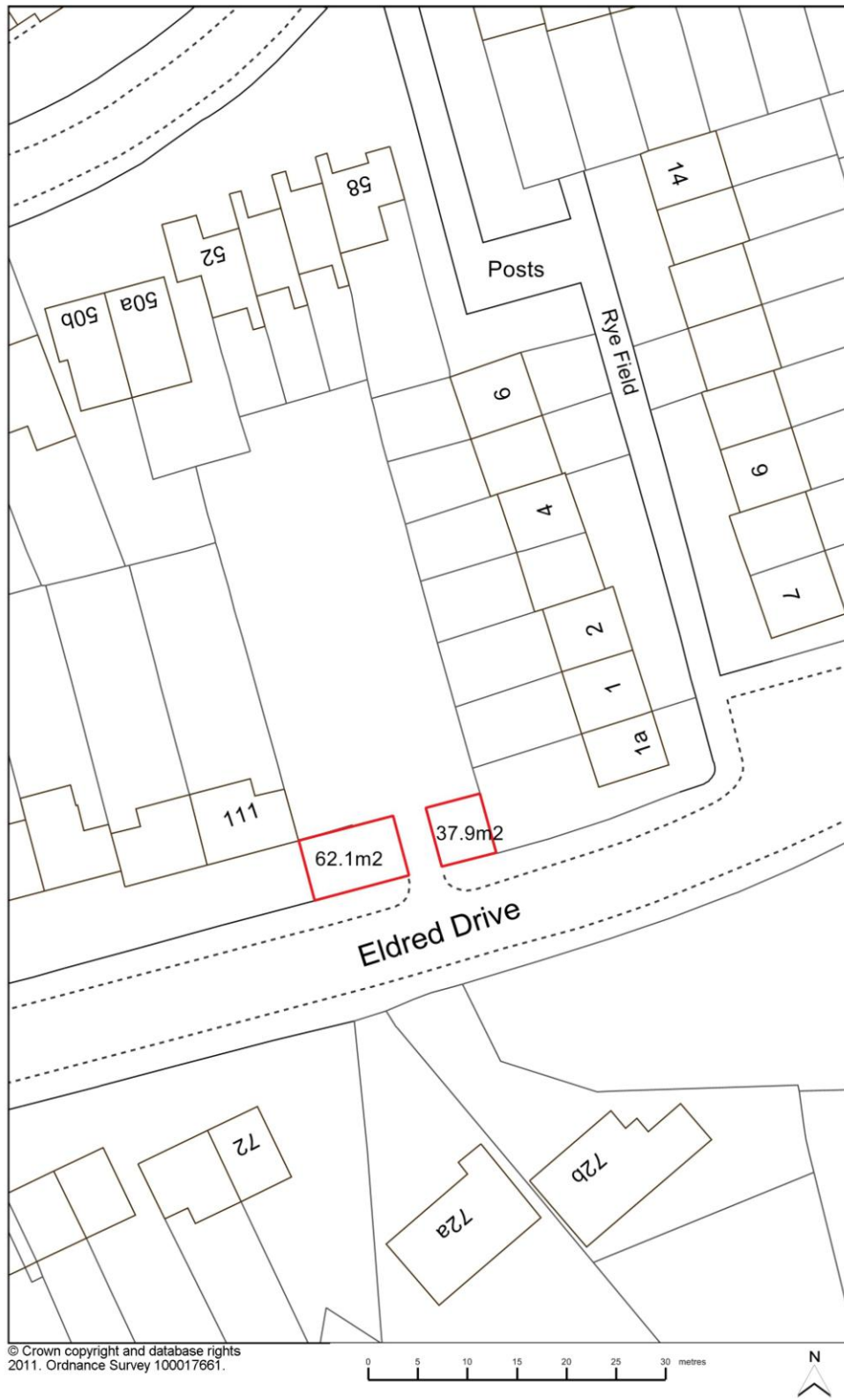
3. COMMENTARY

3.1 When the Council transferred its housing stock in 1992 it retained ownership of small areas of land on some housing estates, particularly where it was considered that there might be development potential.

3.2 The Council owns two small areas of land in Eldred Drive, Orpington, which formed part of a garage compound that was transferred in the stock transfer. The garages have subsequently been demolished and the site sold. Planning permission was granted in 2011 for a development of three houses on the site.

3.3 The site was subsequently sold again and the current owner has implemented the permission and the scheme is nearing completion. When purchasing the site he was not aware that he did not own the two areas of land at the front of his site, shown on the plan below. He has now approached the Council with a request to purchase the land. Officers have been negotiating a price for the land with him, subject to obtaining the Portfolio Holder's agreement that the land can be declared surplus. There is an element of ransom value, but the price will be below the level of delegation to the Director of Transformation and Regeneration.

3.4 The Portfolio Holder is requested to agree that the land shown on the plan below, having an area of 100m², be declared surplus to Council requirements to enable its sale to the adjoining owner.



4. POLICY IMPLICATIONS

4.1 The Council's aims include being an authority which manages its assets well.

5. FINANCIAL IMPLICATIONS

5.1 A capital receipt will be generated by the sale of this land.

6. LEGAL IMPLICATIONS

6.1 Section 123 of the 1972 Local Government Act requires a local authority to secure the best consideration reasonably obtainable when disposing of land (other than on a lease of 7 years or less) unless it has the benefit of an express or general consent of the Secretary of State.

Non-Applicable Sections:	Personnel considerations.
Background Documents: (Access via Contact Officer)	

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Report No.
CSD15057

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: EXECUTIVE AND RESOURCES
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 14th May 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: PRE-DECISION SCRUTINY OF EXECUTIVE REPORTS

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

- 1.1 This report draws the Committee's attention to reports on the draft agenda for the next meeting of the Executive on 20th May 2015. Members are requested to bring a copy of their Executive agenda to the PDS Committee's meeting.
-

2. RECOMMENDATION

The Committee is recommended to select priority issues from the Executive agenda for pre-decision scrutiny.

Corporate Policy

1. Policy Status: Existing Policy: One of the major roles of PDS Committees is to scrutinise proposals coming before executive bodies for decision. This supports the “Excellent Council” BBB priority.
 2. BBB Priority: Excellent Council:
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £326,980
 5. Source of funding: 2015/16 Revenue budget
-

Staff

1. Number of staff (current and additional): 8 (7.39 fte)
 2. If from existing staff resources, number of staff hours: Preparing this report takes less than one hour of staff time.
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of Members of the Committee.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

3.1 At each meeting, Members of this Committee have the opportunity to carry out pre-decision scrutiny of items for decision at forthcoming Executive meetings. This report identifies the reports expected for the next meeting of the Executive on 20th May 2015 and suggests which ones the Committee may wish to prioritise for scrutiny. At the time of writing, this is the draft list of expected reports but it is likely that list may be changed before the agenda is published on Wednesday 6th May 2015.

Part 1

Appointment of Portfolio Holders, Executive Assistants and Working Groups

Procurement Strategy for Basic Needs Projects 1 2

Annual Report from Child Safeguarding Working Group

Adoption Grant Drawdown

Step up to Work Social Work Programme 1

Gateway Review – Substance Misuse 1

Extra Care Housing Supply and Demand 1

Revised Local Development Scheme 3

Part 2

Churchill Theatre Management Contract 1 2

** (Reports marked 1 are recommended for pre-decision scrutiny by this Committee; reports marked 2 are key or private decisions; the report marked 3 has been referred to the Executive via Development Control Committee on 24th March 2015.)*

3.2 Under the Council's arrangements for decision making by individual executive portfolio holders, reports covering the Resources Portfolio Holder's proposed decisions are set out under separate headings on this agenda.

Non-Applicable Sections:	Policy/Finance/Legal/Personnel
Background Documents: (Access via Contact Officer)	Forward Plan as published 21 st April 2015

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Report No.
CSD15058

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Executive and Resources PDS Committee

Date: 14th May 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: UPDATES FROM PDS CHAIRMEN

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 020 8461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

1.1 This report provides an opportunity for PDS Committee Chairmen to report on the recent work of their Committees, preferably in a brief written summary. These written summaries will be circulated if possible before the meeting, and in accordance with this Committee's recent decision, will also be attached to the next minutes. Updates are due from the following meetings:-

- Environment PDS Committee – 17th March 2015
 - Renewal & Recreation PDS Committee – 18th March 2015
-

2. **RECOMMENDATION**

The Committee is asked to note the updates provided by the PDS Committee Chairmen.

Corporate Policy

1. Policy Status: Existing Policy: One of the roles of PDS Committees is to scrutinise proposals coming before executive bodies for decision – this supports the Excellent Council BBB priority.
 2. BBB Priority: Excellent Council
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £326,980 (2015/16 controllable budget)
 5. Source of funding: Existing revenue budget.
-

Staff

1. Number of staff (current and additional): There are 8 posts (7.39 fte) in the Democratic Services Team.
 2. If from existing staff resources, number of staff hours: Preparing this report takes less than one hour of staff time per meeting.
-

Legal

1. Legal Requirement: None
 2. Call-in: Not Applicable: This report does not involve an executive decision.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of the Committee.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	None

Report No.
CSD15059

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: EXECUTIVE AND RESOURCES
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 14th May 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: WORK PROGRAMME 2015/16

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

- 1.1 This report offers the Committee an opportunity to consider its work programme for 2015/16, including scheduled meetings and PDS working groups. The Committee now has nine meetings scheduled during 2015/16 – the dates are set out in Appendix 1, with a draft list of the items to be considered.
-

2. **RECOMMENDATIONS**

- 2.1 **The Committee is requested to consider its work programme and indicate any particular issues that it wishes to consider.**

Corporate Policy

1. Policy Status: Existing Policy: All PDS Committee receive a report on their work programmes.
 2. BBB Priority: Excellent Council:
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £326,980
 5. Source of funding: 2015/16 revenue budget
-

Staff

1. Number of staff (current and additional): 8 posts (7.39fte)
 2. If from existing staff resources, number of staff hours: Maintaining the work programme takes less than an hour between meetings.
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of the Committee.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

Meeting Schedule

- 3.1 Each PDS Committee determines its own work programme, balancing the roles of (i) holding the Executive to account, (ii) policy development and review and (iii) external scrutiny. This Committee has the additional role of providing a lead on scrutiny issues and coordinating PDS work.
- 3.2 PDS Committees need to prioritise their key issues. The work programme also needs to allow room for items that arise through the year, including Member requests, call-ins and referrals from other Committees. Committees need to ensure that their workloads are realistic and balanced, allowing sufficient time for important issues to be properly scrutinised. Members also need to consider the most appropriate means to pursue each issue – the current overview and scrutiny arrangements offer a variety of approaches, whether through a report to a meeting, a time-limited working group review, a presentation, a meeting focused on a single key issue or any other method.
- 3.3 A schedule of the Committee’s meetings in 2015/16 is attached at [Appendix 1](#), along with draft lists of reports. The timing of meetings is tied to the need to pre-scrutinise Executive agendas. As in previous years, it is intended that question sessions with the Leader, Resources Portfolio Holder and Chief Executive will be included in the programme, and suitable dates will be established in the next few weeks.

Sub-Committees and Working Groups

- 3.4 The Policy Development and Scrutiny Toolkit suggests that each Committee should aim to carry out no more than two or three full scale reviews each year, and it offers guidance and techniques for prioritising reviews. At a time of pressure on Member and officer resources it is important that any additional work is carefully targeted at priority issues where improvements can be achieved. In recent years, this Committee has examined a number of issues through its Working Groups - part of the Committee’s workload may include follow-up work on some of these reviews (such as the work of the New Technology Working Group or the Costs and Charges Working Group).
- 3.5 A schedule of Sub-Committees and Working Groups across all PDS Committees is usually attached as Appendix 2 to this report. This will be reinstated for future meetings once this Committee and other PDS Committees have had an opportunity to consider which working groups are needed for 2015/16.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Work Programme reports.

COMMITTEE MEETING SCHEDULE 2015/165

Meeting 1: Thursday 14th May 2015

Standard items (Matters Arising/Forward Plan/Executive Agenda/PDS Updates/Work Programme)

Meeting 2: Wednesday 3rd June 2015

Standard items (Matters Arising/Forward Plan/Executive Agenda/PDS Updates/Work Programme)

Meeting 3: Thursday 9th July 2015

Standard items (Matters Arising/Forward Plan/Executive Agenda/PDS Updates/Work Programme)

Contracts Register (Resources and Corporate)

Bromley Youth Employment Project- Quarterly Monitoring

Monitoring Report: Section 106

Monitoring Report: Revenues Service

Monitoring Report: Benefits Service

Monitoring Report: Sundry Debtors and Accounts Payable

Monitoring Report: Customer Services

Meeting 4: Thursday 3rd September 2015

Standard items (Matters Arising/Forward Plan/Executive Agenda/PDS Updates/Work Programme)

Bromley Youth Employment Project- Quarterly Monitoring

Meeting 5: Thursday 8th October 2015

Standard items (Matters Arising/Forward Plan/ Executive Agenda/PDS Updates/Work Programme)

Meeting 6: Thursday 26th November 2015

Standard items (Matters Arising/Forward Plan/Executive Agenda/PDS Updates/Work Programme)

Bromley Youth Employment Project- Quarterly Monitoring

Meeting 7: Wednesday 6th January 2016

Standard items (Matters Arising/Forward Plan/Executive Agenda/PDS Updates/Work Programme)

Contracts Register (Resources and Corporate)

Monitoring Report: Revenues Service

Monitoring Report: Benefits Service

Monitoring Report: Sundry Debtors and Accounts Payable

Monitoring Report: Customer Services

IT Contract Monitoring

Meeting 8: Wednesday 3rd February 2016

Standard items (Matters Arising/Forward Plan/Executive Agenda/PDS Updates/Work Programme)

Meeting 9: Thursday 16th March 2016

Standard items (Matters Arising/Forward Plan/Executive Agenda/PDS Updates/Work Programme)

Annual PDS Report 2015/16

Bromley Youth Employment Project – Quarterly Monitoring

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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